Person Specification: EAL Teaching Assistant

Scale: 2 (3-4) Unqualified
3 (5-6) Qualified

Date last updated: 16.06.2019

IMPORTANT INFORMATION FOR APPLICANTS

The criteria listed in this Person Specification are all essential to the job. Where the Method of Assessment is stated to be Application Form, your application needs to demonstrate clearly and concisely how you meet each criteria, even if other methods of assessment are also shown. If you do not address these criteria fully, or if we do not consider that you meant them, you may not be shortlisted.

Please give specific examples wherever possible.

EQUALITY AND DIVERSITY

We are committed to and champion equality and diversity in all aspects of employment with the London Borough of Newham. All employees are expected to understand and promote our Equality and Diversity Policy in the course of their work.

CRITERIA	METHOD OF ASSESSMENT
Experience, Skills and Knowledge: **Essential:** ● Good standard of education to at least degree level. ● A practical understanding of the needs of children who are learning English as an additional language. ● Understanding of the potential difficulties experienced by families who have recently arrived to the UK, particularly with regard to communications with schools. ● Ability to relate well to children and adults. ● Some familiarity with the English education system. ● Ability to work both as a team member in school and also on own initiative. ● Excellent communication skills (oral and written) in English. ● An interest in working with young people. **Desirable:** ● Some experience of working with children in a school setting. ● Bilingual language skills in one of the more common first languages in the school (the language as stated in the advert)	Application Form / Interview/ Certificate / Test (delete as applicable)
Communication Skills: **Essentials:** ● Excellent interpersonal skills ● Excellent verbal & written communication skills **Desirable:** ● A commitment to work –life balance ● Enthusiasm	Application Form / Interview/ Certificate / Test (delete as applicable)