



# Recruitment Pack

Head of Safeguarding and Compliance

Social Media and Recruitment Lead





## About us

The Education Space is a schools' owned company.

Our purpose is simply to *Prepare children for the future!* We do this by providing cost-effective support services and reinvesting money back into schools.

We work with over 300 schools across the south of England and have ambitious plans for growth and expansion both here in the UK and overseas. As part of our growth strategy, we are investing in supporting our school members with safeguarding and recruitment.

### Our Values:

- Always have the child at the centre of what we do
- Be ethical with our suppliers, partners and schools
- Adopt a growth mindset as our business model
- Recruit people that care about children





## Head of Safeguarding and Compliance

Salary: upto £75,000 plus benefits

This role will play a key part in our growth strategy of delivering safeguarding services to schools here in the UK and overseas. The Head of Safeguarding and Compliance will conduct safeguarding audits to ensure schools are meeting statutory compliance requirements and have an effective safeguarding culture.

They will deliver safeguarding training to school leaders and designated safeguarding leads.

The role will also be responsible for leading other compliance services such as health and safety, delivered by a team of specialists.

### About you:

You will be a subject matter expert in safeguarding and have experience of carrying out safeguarding audits. You will have the ability to translate statutory requirements placed on schools into training material for senior school leaders and governors.

You understand the importance of business continuity planning and health and safety, in creating a safe environment for school staff and pupils.

You will have worked as part of a team that delivers service excellence and committed to continuous improvement.





## Social Media and Recruitment Lead

Salary: upto £50,000 plus benefits

This role reflects the growing need for schools to have an online presence and the use of social media to attract the very best candidates.

The Social Media and Recruitment Lead will be responsible for driving recruitment campaigns to attract senior school leaders and recruit hard-to-fill positions by leveraging innovative technology and social media platforms.

This leadership position entails creating and managing social media content, developing targeted campaigns, collaborating with influencers, and application of consistent brand messaging. This role is part of the Business Development Team, with line management responsibility of the Recruitment Team and supervisory responsibility for the Web Team.

### About you:

You will have a track record of running successful social media campaigns, expertise in social media platforms and experience in creating engaging content.

You will be confident in working with senior stakeholders, understanding their requirements and translating their ideas into practical solutions to deliver successful recruitment campaigns.

You will have worked as part of a team that delivers service excellence and committed to continuous improvement.





## Company benefits

### Performance-related pay:

These roles are subject to performance-related pay based on meeting individual and company targets, agreed as part of the annual appraisal process.

### Pension:

All staff are auto-enrolled into our pension scheme, with employer contributions of 8% or more. You may choose to contribute to your pension if you wish to do so.

### Employee Benefits and Rewards Platform:

Access to thousands of deals and discounts with everyday retailers and online well-being support.

### Healthcare:

Claim back medical expenses for you, your partner and your children.

### Employee Assistance Programme:

Access to our Employee Assistance Programme - 24/7 confidential support and advice.

### Professional Development:

Your professional development will be discussed regularly with your manager with access to courses and internal workshops/training.

### Flexible Working:

Option of working remotely during school holidays.





## How to apply

Use the links below to access the job description and application

Head of Safeguarding & Compliance

<https://ats-theeducationspace.jgp.co.uk/vacancies/288104?type=list>

Social Media & Recruitment Lead

<https://ats-theeducationspace.jgp.co.uk/vacancies/288109>

The closing date for both roles is 1st September 2024.

For an informal discussion, please contact our HR Advisor

[samantha.louis@theeducationspace.co.uk](mailto:samantha.louis@theeducationspace.co.uk), who will be happy to arrange a discussion with the hiring manager

