Job Description: Wrap around Play worker

Job Title: Play worker

Scale: 2

Days and times: Monday - Friday 8-10am (Term time only)

Job Purpose:

To assist in the care, well-being and education of young children across all areas of learning and development.

Duties:

Support for the Pupil

- To interact with children across the learning environments, both indoors and out
- under the supervision of senior staff.
- To establish positive relationships with all children and parent/carers and effective links with representatives of the local community.
- To encourage and support children using positive behaviour strategies.
- To involve children in all aspects of healthy eating and well-being.

Support for Daycare manager

- Raise the awareness of EYFS leaders to the strengths and difficulties of individual pupils;
- To help in setting up activities and putting away at the end of the session.
- To work as part of the team to follow the health and safety of the facility, including cleanliness of the equipment and play areas
- To follow routines, plans, expectations and policies in place to support children and ensure health and safety at all times.

Support for the School

- To assist with the general pastoral care of children, including helping children who are unwell, distressed or unsettled.
- Review and develop their own professional practice;
- To comply with policies and procedures relating to child protection, health, safety and security, inclusion and data protection, reporting all concerns to the appropriate named person.

Support for the Curriculum

- To assist in the development of the three prime areas; personal, social and emotional development, communication and language and physical development;

Sandringham Primary School
& Sandringham Pre-School
A great place to be two

Deadline for applications: Friday 18th May 2018

Shortlisting: Monday 21st May 2018

Interviews: Friday 25th May 2018

Start date: Monday 3rd September 2018

IMPORTANT INFORMATION FOR APPLICANTS

The criteria listed in this Person Specification are all essential to the job. Where the Method of Assessment is stated to be the Application Form, your application needs to demonstrate clearly and concisely how you meet each of the criteria, even if other methods of assessment are also shown. If you do not address these criteria fully, or if we do not consider that you meet them, you will not be shortlisted. Please give specific examples wherever possible.

CRITERIA	METHOD OF ASSESSMENT
EQUALITY AND DIVERSITY	
We are committed to and champion equality and diversity in all aspects of employment with the London Borough of Newham. All employees are expected to understand and promote our Equality and Diversity Policy in the course of their work.	
KNOWLEDGE: Knowledge of child learning processes and development stages.	Application Form/ Interview /Test
Awareness of the Equal Opportunities Policy and its implications for Educational practice.	Application Form/ Interview /Test

QUALIFICATIONS: Qualifications NNEB – Diploma in Nursery Nursing OR National Vocational Qualification in Child Care and Education Level III OR BTEC – Diploma in Nursery Nursing (2yr FT) OR BTEC – Certificate in Nursery Nursing (2yr PT)	Certificate
EXPERIENCE: Experience of working with children, in either a voluntary or paid capacity, in an educational or similar setting.	Application Form/ Interview
SKILLS AND ABILITIES: Ability to recognise children's needs and problems, to be able to help in the development of literacy skills for under 5's. Ability to communicate with, and relate well to children, particularly under 5's. Ability to organise classroom activities/to work as part of a team	Interview Interview Interview
PERSONAL STYLE AND BEHAVIOUR:	Application Form/ Interview/ Certificate/Test (delete as applicable)
OTHER SPECIAL REQUIREMENTS: Please state on your application form qualification held with	Application Form

details of relevant work placements. The successful candidate will also be expected to provide a copy of their certificate before confirmation of appointment.	