LiH Trust

Sheringham Primary School
learning in harmony

Sheringham Primary School
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Dear Colleague,

Many thanks for your interest in our SEND school leader role. This letter aims to outline some information about Sheringham Primary and the Learning in Harmony Trust, the role itself and the application process. While we have a clear idea of what this specific role entails, being a leader at Sheringham is not simply about fulfilling a job description. We see this as a vitally important role in the school and a key part of our leadership team. We are looking for an experienced SENCo with the specialist knowledge and skills to support children with a wide range of needs, who can apply themselves to anything that could make a difference to our pupils.

We are a school that never sits still and are constantly looking for ways forward. Indeed, part of Sheringham's success has been our ability to adapt to significant change – in very recent history we converted from a junior school to a much larger primary school, and moved into a completely new building. In the past couple of years, the number of pupils with high needs has risen, leading to the establishment of a specialist provision class and the need to employ teachers with SEND experience to best meet the needs of our children.

The responsibilities held by our school leaders regularly change according to the needs of the school, though the specific knowledge and skills required to best support our SEND pupils mean this position should remain more constant. This role will include:

- Working with the SLT to provide strategic direction for SEND practice within the school, establishing and maintaining effective systems to support children with SEND.
- Develop and train both teachers and Education Assistants to continually build knowledge and understanding of SEND.
- Ensuring the school meets its statutory duties around SEND.
- Communicating well with staff, the trust, local authority and outside agencies.
- Supporting staff with the identification of SEND and assessing pupil progress.
- Preparing applications for high needs funding and EHC plans; coordinate and lead annual reviews.
- Create a strong, positive relationship with pupils, their parents and families.

- Evaluating SEND provision and the quality of learning, constantly seeking ways to improve.
- Managing the SEND budget and allocate resources.
- Being involved in the employment and deployment of Educational Assistants.

Sheringham Primary School was one of the founder members of the Learning in Harmony Trust in September 2014, alongside JFK Special School. The trust has now grown to 8 schools and is likely to grow further in the near future. The trust has provided excellent networking and support opportunities, particularly from the staff at JFK including the executive headteacher Diane Rochford, who sits on our governing body. Termly trust SEN meetings provide a tight-knit network - there's always another SENCO at the end of the phone or email to help!

We have an amazing school, of which we are very proud. While outcomes for pupils are paramount, we believe that one of the best ways to achieve this is to have a happy staff. With this is mind, we place a high value on staff wellbeing and as a consequence have high staff morale, few recruitment issues and an excellent team culture. Teachers are extremely motivated and willing to go the extra mile for our children, with a high level of attendance for opt-in training and workshops. This isn't a school where people work in isolation, and a willingness to work collaboratively and be involved in the life of the school are key qualities we will seek in our successful applicant.

Sheringham is a such a vibrant learning environment it is impossible to tell you everything you need to know about it in writing. We are actively encouraging anyone who is interested in applying to visit the school, to meet myself or one of our senior team. During your visit we would be happy to share with you any further documentation or information that you may require about the school. To book an appointment please give us a call on 0208 4784244 or email kath.sewell@sheringham.lihtrust.uk.

Applications must be made through at **learninginharmony.careers.eteach.com/o/senco/c/new** by **3pm on Friday 18th May,** 2018, and while CVs will be read, they are not necessary. Interviews for shortlisted candidates will take place the following week - please let us know if there is a day that you cannot make - and a decision will be made by Friday the 25th May.

We very much look forward to meeting you and receiving your application.

Kind regards,

Kath Sewell
Headteacher